

## **Padbury Parish Council**

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4<sup>th</sup> July 2024

Dear Councillors and Residents of Padbury,

I hereby give you notice that the Parish Council Meeting will be held at the Pavilion on **Tuesday 9<sup>th</sup> July 2024** at 7pm.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below. The public are also invited and are welcome to attend and before the Parish Council meeting there will be a period of public participation.

*Pam Molloy - Parish Clerk*

### **AGENDA**

#### **1. Period of Public Participation**

#### **2. Apologies**

Members are asked to receive apologies.

#### **3. Declarations of Interest**

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 section 32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations.

#### **4. Minutes**

Members are asked to approve the minutes of the meeting of the Parish Council held on the 21<sup>st</sup> May as a correct record – copy attached PPC/01/24-25.

#### **5. To receive updates from Buckinghamshire Councillors**

#### **6. Sports Field, Play Area and Woodland**

- 6.1. Pavilion items to be reviewed: 1) Picnic table needs repair or possibly replacing, cost £165 plus VAT, free delivery for two or approximately £15 plus VAT for one 2) Cleaner required 3) Ramp for double doors, Councillor Smith to advise 4) Await quote for solar panels 5) Air conditioning – review warranty requirements and agree to a maintenance visit, cost £325 plus VAT. Any other relevant items.
- 6.2. Members to review the Pavilion schedule of costs.
- 6.3. Access path – Members to review quote received of £3,125 plus VAT. Two other contractors have declined to quote. Clerk to try and obtain another quote.
- 6.4. Members to review request from pre-school to use the pavilion.
- 6.5. Play area & playing field – Annual inspection reports circulated on 4<sup>th</sup> June, Members to review identified tasks circulated on 25<sup>th</sup> June.

- 6.6. Woods – Date for annual inspection to be agreed. Members to agree if any works to be carried out to the Willows.

## **7. Planning**

- 7.1. Members to review new applications to be considered at this meeting:
- 24/00791/APP – Conversion of barn outbuilding with alterations and extensions to dwelling with allocated car parking spaces and private amenity space – 7 Bennetts Close
- 7.2. Members to review any applications received following the issue of this agenda.
- 7.3. Members to note applications pending consideration and decisions made by Buckinghamshire Council, see list at end of agenda.
- 7.4. Buckinghamshire Council's Planning Committee will be meeting on the 24<sup>th</sup> July, await confirmation if application 22/03695/AOP will be on agenda - outline application for up to 79 dwellings. Members to decide who should attend the meeting.
- 7.5. 22/03695/AOP Outline application for up to 79 dwellings – Members to consider appointing a planning consultant, await costs. Also to agree approach to planning application/committee.

## **8. Finance**

- 8.1. Members to note the balances for the bank accounts as at the 30<sup>th</sup> June 2024, are as follows:
- Barclays Community Current account ending 959 £15,856.25
  - Barclays savings account ending 970 £59,074.38
  - Barclays Millennium Wood account ending 198 £15,073.51
- 8.2. Members to approve the following payments:
- P Molloy: £676.99 June net salary and expenses (floor paint, mobile top up and key cut).
  - HMRC: £7 PAYE Molloy for June.
  - R Gough: £62.50 Caretaker for June. Standing order.
  - M Jackson: £55 Securing the gate for June. Standing order.
  - NPower: £263.16 (£250.63 plus £12.53 VAT) Street lighting for May. Direct debit
  - NPower: £16.52 (£15.73 plus £0.79 VAT) Street lighting for May. Direct debit
  - Plus any invoices received following the issue of this agenda.
- 8.3. Members to note the following income for June: £184.89 bank interest, £18.50 Padbury Football Club electricity, £110 pavilion hire including deposit and £6922.41 S106 reimbursement.
- 8.4. Members are asked to review and agree the Receipts, Payments and Summary Report including budget/actuals as at 30<sup>th</sup> June 2024.
- 8.5. Members to note the 2023-24 audit was submitted to the External Auditors on the 28<sup>th</sup> May.
- 8.6. Members to appoint a member (other than the Chairman) to review the bank reconciliations.
- 8.7. Members to review June bank statements.
- 8.8. Members to agree to a debit card being applied for, as details circulated on 2<sup>nd</sup> July.

## **9. Other Parish Council Business**

- 9.1. Right of Way lease – Await response from Savills to our email dated 30<sup>th</sup> May.
- 9.2. Bench left in residents will, to be placed in the playground – Await delivery.
- 9.3. Members to review and approve the following policies: New Financial Regulations (circulated 7<sup>th</sup> June), Biodiversity Policy (circulated 13<sup>th</sup> June) and Scheme of Delegation (circulated 27<sup>th</sup> June).
- 9.4. Padbury though the years book – printing costs: 50 copies £380 and 100 copies £670. Members to decide whether to print.
- 9.5. Members to note the clerks annual review has been carried out.
- 9.6. Members to note that the insurance has been renewed.
- 9.7. Members to review and agree the purchase / subscription of a new mobile phone.
- 9.8. Free defibrillator training via EWR – clerk to update.
- 9.9. Members to approve the annual Microsoft subscription, cost £59.99.
- 9.10. Resident has raised concerns regarding parked cars on the junction of Old End and Main Street.

## **10. Funding**

- 10.1. Community Boards funding application submitted on the 17<sup>th</sup> June for the zip wire and springy.

## **11. Contracts and Similar Matters**

- 11.1. Devolved Services – Health and safety information circulated on 3<sup>rd</sup> July.

## **12. Meetings, Events and Training**

- 12.1. Community Boards Meeting – 26<sup>th</sup> September, online.
- 12.2. North Bucks Parishes Planning Consortium meeting – 18<sup>th</sup> September
- 12.3. Greener Padbury Group – to be advised
- 12.4. Parish Liaison Meeting – 4<sup>th</sup> September (provisional)
- 12.5. Training – as details circulated. Listed Buildings and Conservation Areas – 14<sup>th</sup> October, 6.30pm online (Councillor Burton attending), cost of £50 to be approved.

## **13. Maintenance/Environmental Issues**

- 13.1. Jobs around the village – updated list circulated on the 2<sup>nd</sup> July.

## **14. Highways**

- 14.1. Traffic Calming Measures – Approximate funding required of £10,000.
- 14.2. Lower Way moving traffic enforcement camera – Await an installation date.

## **15. Matters dealt with between meetings**

Nothing to report.

## **16. Dates of next meetings - Members to note dates:**

10<sup>th</sup> September, 10<sup>th</sup> December, 11<sup>th</sup> February, 15<sup>th</sup> April (to be confirmed) and 13<sup>th</sup> May (to be confirmed).

Planning applications dealt with under delegated procedures:

- 24/01637/AGN – Erection of agricultural building – Folly Farm, Winslow Road. No objection.

Planning applications pending consideration by Buckinghamshire Council:

- 22/03735/APP Householder application for proposed freestanding solar photovoltaic system – College Barn, Thornborough Road
- 22/03695/AOP – Outline application for up to 79 dwellings and associated works with all matters reserved except for access – Land North of A413

Planning decisions made by Buckinghamshire Council since the last meeting:

- 24/00143/APP - Householder application for detached single storey building at rear of dwelling to provide garage and garden store, remove silver birch tree and remove leylandii hedge to northeast boundary/new native species hedgerow planted to northeast boundary – Bennetts Farmhouse, Main Street. APPROVED
- 24/00867/APP – Householder application for install EV charging point to face of wall at rear of Bennetts Farmhouse - Bennetts Farmhouse, Main Street. APPROVED
- 24/00868/ALB – Listing building application for install EV charging point to face of wall at rear of Bennetts Farmhouse - Bennetts Farmhouse, Main Street. CONSENT GRANTED

List of payments paid between meetings:

- M Tweed: £37.50 – Pavilion cleaning for May
- GRB Building Services: £604.96 including VAT – Retention monies held for the kitchen
- P Molloy: £622.05 – Net May salary and expenses (refreshments for APM)
- HMRC: £7.20 – PAYE for May. Cheque 102472
- M Jackson: £55 – Securing the gate in May. Paid by standing order
- R Gough: £62.50 – Caretaker for May. Paid by standing order
- St Marys Church: £200 – For upkeep of churchyard
- Playsafety Ltd: £256.80 – Annual inspections of play areas
- Lynch Garden Services: £770 – May verge mowing and 4 cuts in the playground
- EON Next: £303.27 Pavilion electricity from 28<sup>th</sup> March to 31<sup>st</sup> May. Direct debit
- R Gough: £285 For mowing/strimming around the playing fields from 7<sup>th</sup> March to 7<sup>th</sup> June.
- Empire Landscapes Ltd: £5,052 including VAT For the works to the car park.
- R Gough: £50 – For painting the pavilion floor
- Phillips Print & Stationers: £236.55 – Padbury Pump June/July edition
- M Tweed: £25 – June cleaning of pavilion
- Heron Signs: £48 – New car park sign
- Lynch Garden Services: £530 June verge mowing and playground mowing 27<sup>th</sup> June